



# MidwestContingencyPlanners.org

**Midwest ContingencyPlanners.org**  
**105th Membership Meeting Minutes on December 14, 2010**  
**Location: The Brickyard Restaurant**

## **CALL TO ORDER**

President, Shelly Hogan called the meeting to order at 11:46 AM. She welcomed everyone to our 105th meeting.

## **INTRODUCTIONS**

- Due to the amount of time needed for today's meeting, the Business Meeting will be expedited to allow for lunch, vendors presentation and the workshop.
- Shelly thanked Mike Alley for arranging our meeting at Brickyard Crossing.
- Attendees were notified of emergency exits and restrooms by Shelly.

## **BUSINESS MEETING**

- Shelly asked for any corrections or modifications to the minutes from last meeting for those that have reviewed, copies are available on the MCP website and at the welcome table. No changes were offered, so Shelly asked for a motion to approve the minutes.
  - The motion was so moved, seconded, and approved.

## **SECRETARY REPORT – (Membership)**

- Jim reported on current membership; there are 25 member companies with 52 named contacts, 4 retired, and 1 independent member.

## **FINANCIAL REPORT**

- Tom Chernosky reported on the current financial status:
  - Beginning Cash                      \$ 3,221.69
  - Income                                      \$ 428.30
  - Disbursements                      \$(1,372.00)
  - Ending Cash Balance              \$ 2,277.99 – As of 11/30/10
- The motion was so moved, seconded, and approved.

## **AUDIT REPORT**

- NA for this meeting (Reports in August)



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## **NOMINATING**

- NA for this meeting (Reports in June)

## **COMMUNICATION COMMITTEE**

Mike E reiterated that we'll start to use the MCP website more in the future. For members, there will be templates for use. Mike asked members to use the Evaluation form to suggest other uses for the website.

Links:

<http://mcpindyblog.wordpress.com>

<http://www.linkedin.com>

MCP members are welcome to view the LinkedIn and blog sites.

## **PROGRAM COMMITTEE REPORT**

- Not reviewed due to expedited schedule for Dec meeting only

## **ANNOUNCEMENTS AND COMMUNICATIONS**

- Not reviewed due to expedited schedule for Dec meeting only

## **NEW BUSINESS**

- Not reviewed due to expedited schedule for Dec meeting only

## **UNFINISHED BUSINESS**

- Not reviewed due to expedited schedule for Dec meeting only

## **MISCELLANEOUS BUSINESS**

- Not reviewed due to expedited schedule for Dec meeting only



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**BREAK / NETWORKING SESSION**

At 11:54 am, Shelly formally closed the Business Session of Meeting.  
The lunch buffet was open.

During lunch, Mike thanked the following vendors for their support of MCP and asked each to briefly describe their company's services.

IBM – Mike Elkin

Data Cave – Barry Czachura

Lighthouse Readiness Group – Rick Ball

Sungard – Randy Riersma

Lifeline Data Centers – Doug Theis - Doug's Newsletter Link sign up at:

<http://www.lifelinedatacenters.com/>



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## **TABLETOP EXERCISE – REGIONAL EARTHQUAKE**

Mike Alley gave a brief overview of today's goals and introduced the building blocks. He read the Table-top Exercise Situation Manual and then started the exercise.

For those presenting, they were asked to give their notes to one of the Board Members so we could consolidate the notes. One member converted notes to PDF format and sent after meeting which is at the end of this document.

Another member sent the following:

### **Issues discussed during exercise.**

#### **People**

Communicate in-person locally if possible and notify them of situation

Notify them to stay home and monitor news

Re-iterated that employees should call (already set up) 800 number if possible to get updates from corporate.

- Leave messages if needed on the 800 line

Re-distribute any go-kits, phone numbers etc.. that were in storage.

Monitor those at the office vs traveling employees

#### **Communications**

Use Sat phones if available and under appropriate location due to limitations of sat phone coverage.

#### **Data / Data center**

Data center is either there or not, will need see if services are available

Agreed to NOT start restoring services until a comfortable and agreed upon minimum time. (Example, continuous power available for 6 hours)

- Assumed there would be HW failures due to power issues, so IT will verify systems are able to restore and then restore during this 6 hour period.

*Consolidated list of discussion points facilitated by Mike Alley*

**Meeting ended at 4:15 PM**



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**MCP BOARD MEMBERS**

- President, **Shelly Hogan**
- Vice President, **Mike Alley**
- Secretary, **Jim Sanchez**
- Treasurer, **Tom Chernosky**

Chairperson, **Cathy Murdock**

Past Presidents, Beth Glidden, Gary G. Wyne, Sam Brummett

Program Committee: Mike Alley

Communication Committee: Mike Elkin