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Membership Meeting Minutes of February 12, 2008

CALL TO ORDER

President, Shelly Hogan called the meeting to order at 1:35am. Shelly welcomed everyone to our 88th meeting and asked that everyone sign-in on the Membership Roster or the Guest Register.

GRATITUDE TO HOST

Shelly expressed thanks to Lisa Workman from Indiana Farm Bureau Insurance for hosting our meeting. Lisa explained the nearest exits and where to find the restrooms.

BUSINESS MEETING

- Shelly asked for members to introduce themselves, company affiliation and position.
- Minutes of the December 2007 meeting were approved as submitted.
- Our current membership is 39 member companies, which includes 1 new company and 5 cancellations. (Cancellations include: Cedar Canyon Consulting, Delphi Delco Electronics, Forsythe, Freedom Mortgage, and Now Face North)
- 1 expression of interest in membership.
- To our new member company – **WELCOME:** Hamilton County Health Department.
- The next meeting is scheduled for April 8th at Sallie Mae. Shelly asked the membership how many might be on spring break at that time to determine if it would be necessary to hold that meeting one week later. There were no members with any conflicts other than Shelly so the meeting date will not change and Mike will fill in for Shelly. Tentatively the speaker will be from the Indianapolis Star with the topic of DR/BCP plans. In June we are looking at going to the Indianapolis Motor Speedway where Jim Campbell, the Director of Public Safety, will speak. For the August meeting we are working on having a joint meeting with InfraGard with a speaker from the FBI to talk about security awareness.
- Upcoming events include: DRJ Spring – March 30-April 2; brochures were on the back table for this event.



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- The newly formed Communications Committee gave a report on their activities. This committee is chaired by Lisa Workman and the members are Joe Hill, Tasha Phelps and John Fitzgerald. This committee is working on getting all members up to speed on procedures to update our website. Shelly asked the membership to include on their evaluations recommendations for what they would like to see on the website.
- Mike Alley, chairman of the newly formed Program Committee, reported that this committee will be working on the December meeting and plan to continue with another table top exercise with vendors like we did for our last meeting since it was such a success.
- Dues progress – There are still 7 unpaid dues at this time.
- Phil gave the treasury report – beginning balance as of 11/30/07 was \$2,184.68 and the ending balance as of 1/31/08 is \$1,523.76. The treasurer’s report was approved by the membership.
- In our December meeting we had scheduled 7 vendors to speak and set up displays on what their company has to offer. One of those companies, Jack Henry\Centurion, was not able to attend at the last minute due to travel issues so they were invited back to this meeting. Rudy King gave a brief presentation to the membership.
- Shelly formally closed the business portion of the meeting.

Mike Alley, as a member of the National Council of Preparedness & Readiness, lead the presentation with the help of Fire Chief Steve Peachy and County Commissioner Christine Altman.

- NCORP – National Council on Readiness and Preparedness – has launched the ReadyAmerica initiative to help leverage local community and private sector assets through innovative public/private partnerships that bring people, services, and assets into the public sector preparedness and response planning to build the community surge capacity needed until federal and state assistance arrives.
- They stressed that communities need to be more prepared and that the first 72 hours communities will be one their own; they need to be educated and trained on how to stand on their own.
- There is work being done on a national blueprint to be used for preparation and response to a crisis.
- Employers are included in this blueprint – the more “you” do (the employers), the more gets done.



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- There were 3 communities selected for this council with Hamilton County being one of them.
- The community of Oakland County, Texas, recently held a 3 day exercise with NCORP and the Kennedy School of Governance simulating an anthrax outbreak. Within 4 hours they immunized 10,000 people giving flu shots (as if it was for the virus). This was only 1% of the population. They focused on keeping the government up and running first and then major businesses second.
- It was noted that part of the failure in New Orleans was the lack of NIMS (National Incident Management System) and lack of local communities being prepared for a crisis.
- Communities need to network and develop relationships and trust with each other.
- The question was asked if there are plans being established in other communities. It was explained that there are districts set up for geographical areas and then on the national level. This was started before 911 and things are starting to come together.
- It was then asked who can we talk to about this, and the response was to talk to emergency management personnel first.
- Organization – what role do you have in your organization during a disaster?
- Everyone must be using common terminology
- There must be a chain of command; unity of command and scalability – no more than 3 to 7 report to one person.
- ICS – Incident Command Structure – a standardized management tool for meeting the demands of small or large emergency or non-emergency situations, how it's utilized, and the wealth of resources available for implementation.
- There must be an incident commander role; executive\senior official role; command staff; general staff.
- The MAC System is Multiple Agency Coordination
- In managing public information there should be a PIO (Public Information Officer); and JIC (Joint Information Center); and a JIS (Joint Information System)
- The PIO doesn't make a move without the Incident Commander.
- NIMS training was recommended. It is online at no cost and there is a certification process. NIMS 700 and 100 are key courses.
- A comment was made that a lot of companies, especially smaller ones, don't think about safety at all.
- For more information here is the link to the Incident Command training presentation: http://training.fema.gov/STCourses/crsdesc_spec.asp?courseid=G402



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Shelly thanked Mike, Chief Peachy and Christine Altman for the presentation and reminded everyone to fill out the evaluation forms.