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Membership Meeting Minutes of August 12, 2008

CALL TO ORDER

President, Shelly Hogan called the meeting to order at 1:39 PM. Shelly welcomed everyone to our 91st meeting and asked that everyone sign-in on the Membership Roster or the Guest Register.

GRATITUDE TO HOST

Shelly expressed thanks to Mike Alley for finding an alternate location for the meeting on short notice and apologized to the membership for the last minute switch. Shelly explained the nearest emergency exits and where to find the restrooms.

BUSINESS MEETING

- Going around the room, meeting attendees were asked to briefly introduce themselves to the group.
 - Shelly asked for any corrections or modifications to the minutes from our last meeting. No changes were offered, so Shelly asked for a motion to approve the minutes. The motion was so moved, seconded, and approved.
John reported on current membership. There are 42 member companies joined by 4 Expressions of Interest.
 - John reported that invoices for 2008 – 2009 have been distributed and 20 have been paid thus far.
 - Tom reported on the current financial status:
 - Cash as of May 31st \$ 1,867.80
 - Income \$ 1,462.95
 - Disbursements \$ 236.54
 - Cash as of July 31st \$ 3,094.21
- Shelly asked for a motion to approve the financial report. The motion was so moved, seconded, and approved.
- Audit Committee Report – Jim Anthony as the Chairman of the Audit Committee submitted his report highlighting that a few minor revisions to records were identified, but all processes were found to be sound and documentation was appropriate. Shelly thanked Jim for his work on the committee and asked for a



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- motion to release Jim from his position as the Chairman of the Audit Committee. The motion was so moved, seconded, and approved.
- Shelly led a brief discussion on the difficulties encountered in past years getting member companies to submit a signed Ethics Statement. A suggestion was made from the floor to modify the organization's by-laws to state that payment of the membership invoice implies consent from the member company to agree with the guidelines outlined in the Ethics Statement. Shelly and Mike will investigate the by-laws to determine what modifications are necessary for this 'Implied Consent'.
 - Program Committee Report – Mike Alley reported on behalf of the Program Committee. Mike outlined upcoming MCP meetings:
 - October meeting – Tuesday, October 14th at Midwest ISO. The discussion topic will be 'How to Monitor Recovery'. Both internally developed and vendor available recovery dashboards will be discussed. The meeting will be bumped up to 1:00 PM to accommodate schedule issues at Midwest ISO.
 - December meeting – Meeting is in the planning stages, but will likely include a vendor sponsored "IT Security Breach" exercise / walkthrough. A buffet lunch is also being planned.
 - Shelly asked if there were any announcements from the members. None were received.
 - Four questions were received on evaluations forms at the last meeting. Shelly discussed the questions with the group:
 - How do we market MCP? Web Site, Membership Brochure, and word of mouth.
 - Which industry conferences are most productive? DRJ, DPM, and BCI.
 - How often do most attend industry conferences? Usually once a year.
 - How do you involve law enforcement in recovery situations? Local first and then the DHS.
 - Shelly formally closed the business portion of the meeting.

PROGRAM

- Mike Alley introduced our speaker and topic for today's meeting. Lenore Ealy is CEO of 'Project Kid' which is a non-profit organization out of Hamilton County that addresses the need for quality child care activities during disaster recovery events.



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- Lenore pointed out that 4 years after 9/11 the United States is still unprepared for disaster recovery efforts for children. "You hear more about recovery services for pets than you do for kids, kids have no advocates in the recovery process".
- During Katrina, 5,000 kids were separated from their families. It took six months to resolve all of these cases because families evacuated to places all across the United States and it took time to locate them. The National Center for Missing or Exploited Children took on the job of finding the parents and reuniting families.
- Everyone in the United States assumes that child care issues during recovery events are taken care of and there is no focus on the problem. Until these children are reunited with their families, what activities do they have to pass their time? As parents are working through recovery paperwork and emergency responders are working on recovery, what child care is available for their children?
- From September 1st, 2005 to March of 2006, Project Kid setup 12 'Play Care' sites across the Mississippi coast. Over 6,000 kids utilized the Play Care sites. Project Kid coordinated with many agencies including Federal and Mississippi local agencies. The last location was closed in March of 2006.
- FEMA had disaster recovery sites for parents to begin the recovery process. It became apparent that the parents needed help with their kids as they worked through the process. Play Care sites were the perfect answer to the need.
- In the spring of 2007, the United States Marine Corp conducted a disaster recovery exercise entitled Operation Golden Phoenix. Project Kid was asked to coordinate the child care portion of this exercise. What was learned from both the Katrina response and Operation Golden Phoenix:
 - A large amount of practical knowledge was learned - in effect, it was our Market Research.
 - Project Kid developed trust with other responders and their organizations.
 - The biggest problem is a lack of qualified volunteers and registries of those available are not accurate enough to use for 'surge capabilities'.
- Goals of a Play Care site: Kids come in and gain some sense of control back in their life. They can sit down and play and not worry about the situation around them.
- Cost of Play Care site: Very little had to be purchased. Sites in the Katrina response were funded with less than \$25,000 in donations. Equipment purchased was mostly tables and chairs.
- Features of a Play Care site:
 - Must have a safe perimeter and play area.
 - Must support a multi age environment.



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- Must have basic First Aid capabilities.
- Must have basic hygiene capabilities.
- Must have programs for teenagers - they are often overlooked in services.
Giving teenagers a chance to work is very important to them.
- Lenore discussed the importance of an accurate registry. It provides the capability to properly credential response personnel, to allow them greater mobility during response events.
- Lenore also pointed out that children of 1st responders, public health workers, and key industry infrastructure companies need the Play Care services, so there parents can perform their jobs without stress and worry over the care of their kids.
- A typical Play Care kit cost approximately \$2,500. Hamilton County has initiated a pilot program to position Play Care kits for response use and maintain a registry of qualified volunteers to run Play Care sites.
- Lenore concluded her discussion by reviewing the four phases of response to kids during a disaster:
 - Emergency - First Responders are in action.
 - Respite - Support is given to parents and their kids.
 - Restoration - How will infrastructure be recovered or rebuilt.
 - Recovery - Get families back into a normalized environment.

Mike Alley thanked Lenore for her presentation and reminded all attendees to fill out and submit their evaluation forms.